



Council

Joe DeVito
Mayor

Jerry Ashmore
Mayor Pro Tempore

Mary Beth Heyward
Darryl Owens
Kevin Phillips

Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Operations

Linda Bridges
Planning

**Minutes
Council Workshop
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

February 6, 2020

Members Present: Mayor Joe DeVito, Council Members Jerry Ashmore, Mary Beth Heyward, Darryl Owens and Kevin Phillips

Staff Present: Town Manager Van Willis, Town Planner Linda Bridges, Fire Chief Reece Bertholf, Police Chief Alan Beach and Municipal Clerk Brooke Plank-Buccola

I. CALL TO ORDER

Mayor DeVito called the Council Workshop to order at 6:32 PM.

II. PRESENTATION

A. FIRE IMPACT – CHIEF REECE BERTHOLF

Please see attached presentation.

III. COUNCIL BRIEFING

The port developers are working with the Town's design review team on the residential portion of their project, particularly the orientation of homes along the water's edge. The Town has hired two architects to review the project.

Council has included two components of the Spanish Moss Trail to the capital improvements program, which has been submitted to the County.

Mayor DeVito and Mr. Willis attended a meeting with all the Mayors and Managers in the area. The County's recreational facilities was one of the topics discussed. At this time, the Town does not collect recreation or library impact fees. Northern Beaufort County parks are in need of some attention. The Bruce Edgerly Park is the only County Park within the Town.

Toole Design has provided the Town with the final report for their traffic and speeding study. Mr. Willis will schedule their presentation.

The exterior of Porter's Chapel is progressing, but the interior still has a way to go. Dr. Landrum, who served on Council, has created a course for his students which will include working on the interior and displays beginning in March.

Mr. Willis distributed a letter to all of the boats at the shrimp dock regarding the Town making repairs to the dock. An unexpected inspection of the shrimp docks by DNR went well recently.

Mr. Maglione and Folkland Management met with some contractors to revise the scope of work for the first RFP for the Cypress Wetlands. Mayor DeVito suggested investigating whether an aquatic lawnmower will help with the project. Ms. Kat Bray is a member of the Friends of Cypress Wetlands. During their third meeting, they met with Mr. Jack Sims from Fripp Island who offered the organization some great tips on 501C3s.

The ordinance for Short Term Rentals is still in draft but should be ready for the March meeting.

SOLOCO is still working on creating a regional standard for storm water. They will be having a few public hearings to discuss the ordinance and what the impacts will be.

The Town has recently been fixing potholes around the community. Mr. Scot Clark is the Town's representative on the CTC. He wanted to remind everyone that March 18th is the deadline for submissions to the CTC for improvements.

The boardwalk and tower have been power washed. Mr. Willis has requested a quote for the skateboard park to be power washed as well.

Council Member Heyward requested a sign for the parallel parking area by the Sands Beach boat ramp.

IV. REVIEW AGENDA FOR THE FEBRUARY 12, 2020 COUNCIL MEETING

Second reading will include ordinance 2019-20, which is an ordinance to amend the Town's building codes to what has been most recently adopted by the State. **First reading** is ordinance 2020-1 an ordinance authorizing the execution and sale of the

Shed. **Council Action** includes the memorandum of understanding between Beaufort County School District and the Port Royal Police Department. This MOU formalizes the relationship between the Town and District for a school resource officer for Port Royal Elementary School. Next is the Selection of the Technical Review Board of five volunteers. Lastly, a designee to the economic review board. Council Member Ashmore suggested to go over all of the boards and committees at the upcoming Retreat to make sure it is equally spread out to all of Council.

V. IMPORTANT DATES AND INFORMATION:

- A. Wednesday, February 12, 2020, 6:30pm, Public Hearing**
- B. Wednesday, February 12, 2020, Immediately following Public Hearing, Council Meeting**

Mr. Greg Shelton, the chair for the Parks and Recreation Commission, informed Council of the additional responsibilities that the Shark Tooth Frenzy will assume for their event on May 23rd. He also asks Council for a decision on the recommendation presented by the Sands Beach Taskforce. Mr. Willis assured Mr. Shelton that the topic will be on the Retreat agenda.

Ms. Kat Bray informed Council that the bait cutting signs are ripped and bent. She would like to see if the Town could get new signs that fit on the rail. Ms. Bray also asked about the Gullah monument. Mr. Willis explained that the plaque was pulled off to get refinished. The structure is being rebuilt with a tabby finish, and the area will be getting new landscaping.

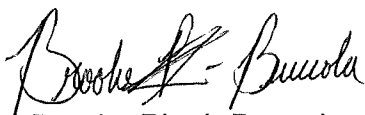
Ms. Patty Clark asked to place a size limit to trucks driving on 11th Street.

Mr. Charlie Bray informed Council that the dumpster at Fishcamp is being left open.

VI. ADJOURNMENT

Meeting adjourned at 7:37 PM.

Respectfully submitted,



Brooke Plank-Buccola
Municipal Clerk

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