



Council

Samuel E. Murray
Mayor

Mary Beth Heyward
Mayor Pro Tempore

Jerry Ashmore
Robert Landrum
Darryl Owens

Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Operations

Linda Bridges
Planning

**Minutes
Council Workshop
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

July 3, 2019

Members Present: Mayor Samuel Murray, Councilmembers Jerry Ashmore, Mary Beth Heyward, Darryl Owens, and Robert Landrum

Staff Present: Town Manager Van Willis, Police Chief Alan Beach, Town Planner Linda Bridges and Municipal Clerk Brooke Plank-Buccola

I. CALL TO ORDER

Mayor Samuel Murray called the Council Workshop to order at 6:33pm.

II. COUNCIL BRIEFING

Mr. Chris Butler updated Council on the port property. A public notice has gone out for the marina, and it was published with some errors. The original application had the drystack moving to the marina village area. There is no intention of moving the drystack or having another one located in the marina village. Whatever was drawn up originally for the shrimp docks was carried over onto this as well. In an effort to avoid any more delays, no changes were made to the application. Changes can be made now that the notice has been published. Councilmember Ashmore questioned the current drystack aesthetics. Mr. Butler needs to submit drawings to Linda for review, which should be sometime this year. Councilmember Ashmore asked Mr. Butler to make sure this is a priority. Councilmember Landrum verified that the Town of Port Royal and Grey Ghost are both on the same page. Mr. Butler confirmed that they were.

A public hearing will be scheduled for next Wednesday at 5:30pm to review the traffic study findings with the engineers.

Porter's Chapel has a slight set back due to design changes. The architect and commercial inspectors will meet with Town officials to clarify the design.

The Royal Palms sewer project can be resubmitted for the fall cycle. This project may qualify for funding from the rural infrastructure fund, which is determined by rural classification.

Ms. Lorene Nans gave Council an update on the shrimp docks. In the past 4 weekends, there has been over 600 lbs. of shrimp sold at the Port Royal docks. The only shrimp coming in right now are the small brownies. Ms. Nans would like to take a break and leave the brownie sales to local business owners already selling them. She has spoken with Fishcamp and plans to do a "Taste of Port Royal" in August or September. Mayor Murray asked about the status of the shrimp boats at the dock. Miss Lilly is the only boat able to give shrimp. The Carolina Girl had an accident and will be under repair for at least a month. Miss Marlin has been replacing her rigging and has been down for 3 weeks. The Dreamcatcher has been served papers. Ms. Nans masterplan entails 10 boats: 7 shrimp boats (fiberglass or steel hull), 1 oyster boat, 1 crabbing boat and 1 long liner (swordfish/mahi mahi).

Mr. Willis has met with Folkland Management to revise the scope of work for the Cypress Wetlands. A temporary maintenance deck will be installed on Richmond Avenue. The wetlands will need to be drained, then a third island built. All the invasive tallow trees will need to be removed. This project will be in conjunction with the duck blind pond deepening and sediment removal. A RFP for this project should be out in August/September time frame.

The short-term rental taskforce has been having productive discussions. The group is making recommendations based on unanimous votes. They are discussing a potential cap. The Town currently has close to 80 licensed short-term rentals. With a cap of 8%, the Town would be able to have a total of 277 rentals. Once the taskforce makes their recommendation, the Council will have time to make any changes prior to passing it, as ordinances on the agenda need two readings and a public hearing before it is passed.

The drainage project on 12th Street will be mobilizing. Work to accommodate the townhouses on 12th Street, which will also help 11th Street drainage, is being added to this project as well. The Degler truck was out recently to blow out the boxes from the last major rain.

A Reconstruction event will be hosted at Camp Saxton. Congressman Cunningham and Clyburn have been invited to attend. July 22nd has been discussed as a possible date.

The new website for the Town is progressing with an anticipated launch date of August.

The Town's garbage RFP is out, with some interest received. Mr. Willis hopes to receive at least two bids. The stickers for the recycle carts have arrived, but staff will wait until a bid

has been accepted by Council before adhering them. The vote on this will be in August.

An invitation to bid on the Shed has been advertised. Responses are due by July 8th. A bid tabulation will be created from all bids received and relayed to Council.

The Burton situation is still ongoing.

Public Works needs a knuckle boom for their fleet. The current knuckle boom needs significant repairs at a substantial cost.

III. REVIEW AGENDA FOR THE JULY 10, 2019 COUNCIL MEETING

Second readings will consist of ordinance 2019-10, 2019-11 and 2019-12. Ordinance 2019-10 is an ordinance authorizing the Town Manager to convey excess real property to facilitate construction of sidewalks. This will continue existing sidewalk along 8th Street and would add an additional 50 feet of sidewalk. This is within the sidewalk construction policy for the Town. Ordinance 2019-11 is an ordinance authorizing the Town Manager to convey excess real property to facilitate construction of sidewalks. This will consist of 75 feet along 16th Street and 108 feet on Edinburgh Avenue. This is also within the Town's sidewalk construction policy. Ordinance 2019-12 is an ordinance to rezone 2.45 acres within Port Royal. The request is asking to go from T3 Urban to T4 Neighborhood Center-Open. This has gone before the metro planning commission and has received a conditional recommendation: a 20-year restricted conveyance of two-story townhomes, no commercial activity allowed, must be a townhouse development, and will combine 4 lots into 1.

First readings will consist of ordinance 2018-15 and 2018-16. Ordinance 2018-15 is a request of annexation of 2 acres along Belleview Bluff. The applicant requested this in 2018, but had a few outstanding issues that have since been addressed. The metro planning commission has recommended the annexation of these properties. Ordinance 2018-16 is a request of zoning for the 2 acres that were just mentioned for annexation to be zones as T3 edge. The requested zoning is in compliance.

Resolution 6-2019 is a resolution by the Town of Port Royal encouraging the SC general assembly to adopt the Hate Crime Bill. The Town of Bluffton has recently passed this resolution in support and encourages the Town to follow suit.

Council Action will include two appointments to the parks and recreation commission and one reappointment to the municipal election commission.

Mayor Murray attended a meeting this past Monday with the Municipal Election Commission. The director of the Beaufort County Voters Registration was in attendance as well. During the meeting, the Town received a certificate from Beaufort County Voters Registration for its constant support, kindness and for the opportunity to use the building during the elections.

IV. IMPORTANT DATES AND INFORMATION:

- A. Thursday, July 4, 2019, Town will be closed in observance of 4th of July**
- B. Thursday, July 4, 2019, 5pm to 10pm 4th of July Celebration**
- C. Tuesday, July 9, 2019, 5:30pm Parks and Recreation Commission**
- D. Wednesday, July 10, 2019, 6:30pm Public Hearing**
- E. Wednesday, July 10, 2019, Immediately following Public Hearing is the Town Council Meeting**

Councilmember Ashmore asked for some information about the 4th of July Celebration. This year there will be seven vendors in attendance, and a free shuttle running throughout Paris Ave. The Mainstreet band will begin playing at 5pm, and the fireworks will take place at 9:35pm.

The 4th of July event on the port property will begin with music playing at 4pm. The headliner will begin their set at 6:30pm. Food trucks and beer wagons will be found on the property. Vip parking will be found on the port property at \$10 a car. The concert is free to the public.

Councilmember Owens had a wonderful time at the last concert series featuring EG Kite.

Councilmember Landrum wanted to verify that Town staff will be working on the letter to the Corp of Engineers. Mr. Willis confirmed that they will be.

Ms. Jan Samuel is a resident of Port Royal. She is concerned about the marina permit that was announced, but Mr. Butler answered her questions during his port briefing.

V. ADJOURNMENT

The meeting adjourned at 7:40 pm.

Respectfully submitted,



Brooke Plank-Buccola
Municipal Clerk

THE TOWN OF PORT ROYAL DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY IN THE ADMISSION TO, ACCESS TO, OR OPERATIONS OF PROGRAMS, SERVICES, OR ACTIVITIES. QUALIFIED INDIVIDUALS WHO NEED ACCESSIBLE COMMUNICATION AIDS AND SERVICES OR OTHER ACCOMMODATIONS TO PARTICIPATE IN PROGRAMS AND ACTIVITIES ARE INVITED TO MAKE YOUR NEEDS AND PREFERENCES KNOWN TO THE 504/ADA COORDINATOR. IF AT ALL POSSIBLE, PLEASE GIVE US AT LEAST A THREE TO FIVE DAY ADVANCE NOTICE SO WE CAN ADEQUATELY MEET YOUR NEEDS. 504/ADA REQUEST – 986-2245