

**Town Of Port Royal
Park/Sands Reservation Application
P. O. Drawer 9
Port Royal, SC 29935
843 986 2220**

Date of Application: _____/_____/_____

Date of Event: _____/_____/_____

Time of Event: _____ until _____

Name or Description of Event: _____

Venue(s) Check all that apply

- Live Oaks Park Cypress Wetlands/Amphitheater The Sands
 Naval Heritage Park Cassablanca Park/John Parker Park Other

Name and Address of Renter: _____

Phone Number and Email: _____

Deposit Paid By/Refunded To _____

IS THE EVENT OPEN TO THE PUBLIC? Y N

WILL ADMISSION BE CHARGED OR DONATIONS ACCEPTED? Y N

WILL ALCOHOLIC BEVERAGES BE SERVED? Y N

(If yes, check with South Carolina ABC for Permit Requirements)

WILL FOOD AND BEVERAGES BE SOLD? Y N

(If yes, check with Health Department for Permit Requirements)

Deposits and Fees: Park/Sands Deposit: \$50.00 (Non-residents) \$15.00

Park/Sands Deposit: \$50.00 (Residents)

DO YOU EXPECT OVER 100 PEOPLE TO ATTEND? Y N

(If yes, Security must be provided)

Contact: Capt. Massey for 100 plus and or Alcohol License at 843-986-2220

Signature of Lessee

Date