



6th Annual OktoPRfest "Party Port Royal Style"
 Paris Avenue, Port Royal, SC
 October 26, 2019
 11:00 a.m. - 5:00 p.m.

Craft Vendor Application

Business Name: _____

Contact Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone #: _____ Email: _____ Website: _____

Items to be sold: _____

Comments: _____

***ANY SPECIAL NEEDS OR REQUEST MUST BE MADE PRIOR TO OCTOBER 11TH.**

Registration must be returned with FULL payment made out to: **Old Village Association, by October 11th, 2019.** Please send to: **P.O. Drawer 9 Port Royal, SC 29935**

PORT ROYAL OKTOPRFEST POLICIES AND PROCEDURES

*Returning Crafter: YES NO

*Number of 10 x 10 spaces _____ at \$75.00 each= _____

*This event is very limited on electrical availability for vendors. Generators are allowed and recommended. What power locations we do have will be first come, first serve. Upon receiving your application and payment you will receive an email and at that time will be told if it available for you. There is a fee for use of electricity.

*Electricity Needed?(\$25.00 fee) YES NO



* Set up on Saturday will begin at 8:00am. We ask that vendors complete unloading vehicles and have the street cleared by 10:00am. Vendors will not breakdown any earlier than 5pm. Please unload/load your vehicle as quickly as possible and move to parking area to allow good traffic flow. If you need to come earlier to set up please let me know.

*Exhibitor must provide their own tent, table, and chairs in good condition. The committee has the right to refuse use of a vendor’s tent if they feel it is not presentable for festival and have the exhibitor rent a tent at an additional fee.

*The festival committee has the right to approve all vendors before accepting application.

*It is strongly recommended that tents be properly secured by at least 40lb weights or sandbags for each corner.

*Booths shall be kept clean, neat and presentable at all times, inside as well as out.

*No refunds given.

*Most importantly wear a smile and decorate your booth with fall décor.

I HAVE READ THE PORT ROYAL OKTOPRFEST POLICIES AND PROCEDURES AND AGREE TO ABIDE BY THEM.

SIGNATURE: _____

DATE: _____

HOLD HARMLESS AGREEMENT

The undersigned agree that he/she will be responsible for any loss or damage to his/her merchandise for personal injury during the course of the Port Royal OktoPRfest and releases the Old Village Association of Port Royal and the Town of Port Royal, SC from any claim whatsoever there from. It is further agreed that the undersigned will abide by the rules as set forth by the Port Royal OktoPRfest Committee and will hold harmless and release the Port Royal OktoPRfest, Old Village Association of Port Royal and the Town of Port Royal, SC from any civil liability hereunder regardless of nature, cause, or extent thereof. I hereby acknowledge that NO refunds will be issued due to adverse weather conditions.

SIGNATURE: _____

DATE: _____

Contact:

Brooke Buccola, Event Coordinator
brooke.buccola@gmail.com