



6th Annual OktoPRfest "Party Port Royal Style"
 Paris Avenue, Port Royal, SC
 October 26, 2019
 11:00 a.m. - 5:00 p.m.

Non-Profit Application

Business Name: _____

Contact Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone #: _____ Email: _____ Website: _____

Comments: _____

***ANY SPECIAL NEEDS OR REQUEST MUST BE MADE PRIOR TO OCTOBER 11TH.
 Registration must be returned to Old Village Association, by October 11th, 2019.
 Please send to:**

**P.O. Drawer 9, Port Royal, SC 29935
 Or scan and email to brooke.buccola@gmail.com**

PORT ROYAL OKTOPRFEST POLICIES AND PROCEDURES

- *Set up on Saturday will begin at 8:00am. Vendors will not breakdown any earlier than 5pm. Please unload/load your vehicle as quickly as possible and move to parking area to allow good traffic flow.
- *Organizations must supply own tent, table, and chairs in good condition. The committee has the right to refuse use of tent if they feel it is not presentable for festival and have the organization rent a tent at an additional fee. Please indicate in the comments section of application if you will need a tent, table, etc.
- *Festival Committee will approve of organizations before accepting application.
- *It is strongly recommended that tents should be properly secured by at least 40lb weights or sandbags for each corner.
- *Booths shall be kept clean, neat and presentable at all times, inside as well as out.

I HAVE READ THE PORT ROYAL OKTOPRFEST POLICIES AND PROCEDURES AND AGREE TO ABIDE BY THEM.

SIGNATURE: _____

DATE: _____



HOLD HARMLESS AGREEMENT

The undersigned agree that he/she will be responsible for any loss or damage to his/her merchandise for personal injury during the course of the Port Royal OktoPRfest and releases the Old Village Association of Port Royal and the Town of Port Royal, SC from any claim whatsoever there from. It is further agreed that the undersigned will abide by the rules as set forth by the Port Royal OktoPRfest Committee and will hold harmless and release the Port Royal OktoPRfest, Old Village Association of Port Royal and the Town of Port Royal, SC from any civil liability hereunder regardless of nature, cause, or extent thereof.

SIGNATURE: _____

DATE: _____

Contact:

Brooke Buccola, Event Coordinator
brooke.buccola@gmail.com