

*Town of Port Royal, South Carolina*



**Building Codes**  
**P.O. Drawer 9, 700 Paris Ave.**  
**Port Royal, South Carolina 29935-0009**

Town of Port Royal, South Carolina  
Unlicensed Residential Builder's Disclosure Statement

**HOMEOWNERS ACKNOWLEDGEMENT UNDER SC CODE,  
SECT 40-59-260(E):**

I am the property owner of the property described on the attached. This structure has been constructed or modified by the owners as an unlicensed builder. *(Note: You must attach the legal Property Description and District-Map-Parcel No. information from Property Owner's Deed to this document, and file this document & attachment with the Town of Port Royal.)*

Street Address: \_\_\_\_\_  
\_\_\_\_\_

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State law requires construction to be performed by licensed contractors. You have applied for a permit under an exemption to that law. The exemption allows you, as the owner of your property to act as your own contractor with certain restrictions even though you do not have license.

You may build or improve a one-family or two-family residence or a farm building.

The building or residence must be for your **own use or occupancy**. It may not be **built or substantially improved for sale or lease**. If you sell or lease a building you have built or substantially improved within 2 years after the construction is complete, the law presumes that you built or substantially improved it for sale or lease, which is in violation of this exemption.

You must provide direct, onsite supervision of the construction yourself. You may not hire an unlicensed person to act as your contractor or to supervise people working on your building. *It is your responsibility to make sure that persons employed by you have licenses required by state law or municipal licensing ordinances or both. You may not delegate the responsibility for supervising work to an unlicensed contractor or to a licensed contractor who is not licensed to perform such work being done.* Any person working on your building who is not licensed must work under your direct supervision and must be employed by you.

Your construction must comply with all applicable laws, ordinances, building codes and zoning regulations.

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\_\_\_\_\_  
Signature of owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print owner's name as appears on Deed

The foregoing instrument was acknowledged before me by \_\_\_\_\_,

who is personally known to me, or has produced \_\_\_\_\_ as identification.

WITNESS my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_ A.D., 2 \_\_\_\_\_

\_\_\_\_\_  
Notary Public Signature

My commission expires: \_\_\_\_\_