

Council

Kevin Phillips
Mayor

Jorge Guerrero
Mayor Pro Tempore

Jerry Ashmore
Mary Beth Heyward
Darryl Owens



Van Willis
Town Manager

Brooke Plank-Buccola
Asst. Town Manager

Tim Ogden
Fire Chief

Jeffrey Meyers
Police Chief

PROPOSED AGENDA

DATE: February 11, 2026

TIME: 6:30 PM

SUBJECT: Council Meeting

LOCATION: Yvonne C. Butler Council Chambers, 700 Paris Avenue

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. INVOCATION

IV. APPROVAL OF MINUTES

- A. Minutes from the Public Hearing of January 7, 2026**
- B. Minutes from the Council Workshop of January 7, 2026**
- B. Minutes from the Council Meeting of January 14, 2026**

V. COUNCIL BRIEFING

VI. PUBLIC COMMENTS

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to three minutes.

VII. SECOND READING

- A. **2026-1. An Ordinance to authorize the Town Manager to convey excess real property to facilitate construction of sidewalks within the Town described as Beaufort County tax district 110, map 11, parcel 359 (810 11th Street – 100 ft).**
- B. **2026-2. An Ordinance to authorize the Town Manager to convey excess real property to facilitate construction of sidewalks within the Town described as Beaufort County tax district 110, map 11, parcel 459 (917 8th Street – 51 ft).**
- C. **2026-3. An Ordinance to authorize the Town Manager to convey excess real property to facilitate construction of sidewalks within the Town described as Beaufort County tax district 110, map 10, parcel 369 (1008C 12th Street – 30 ft).**

VIII. COUNCIL ACTION

- A. **Approval of site work contract for the Splash Pad**

IX. IMPORTANT DATES

- A. **February 13 – 14, 2026 – *Bands, Brews & BBQ* at Live Oaks Park**
- B. **Monday, February 16, 2026 – *President’s Day* – Town offices will be closed**
- C. **Thursday, February 19, 2026 – *HPRF Third Thursday* at Live Oaks Park – 5:30 PM to 7:30 PM**
- D. **Saturday, February 21, 2026 – *YMCA Beast Obstacle Course Event* at Live Oaks Park – 9:00 AM**
- E. **Monday, February 23, 2026 – *Planning Commission Meeting* – 5:00 PM**
- F. **Saturday, February 28, 2026 – *Complete Student 5K Swamp Stomp* at Live Oaks Park – 8:00 AM**

X. PUBLIC COMMENT

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on non-agenda items. Each speaker will be limited to three minutes.

XI. COUNCIL COMMENT

XII. ADJOURNMENT

Council Meeting
February 11, 2026

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80 (a)(d)(e), as amended, notification of regular meetings was given at the beginning of the calendar year. A copy of the agenda was posted on the Town Hall's bulletin board and website www.portroyal.org twenty-four hours prior to the meeting. A copy of the agenda was given to the local news media and requested public on file.

The Town of Port Royal does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services, or activities. Qualified individuals who need accessible communication aids and services or other accommodations to participate in programs and activities are invited to make your needs and preferences known to the Civil Rights Coordinator. If at all possible, please give us at least a three to five day advance notice so we can adequately meet your needs. Civil Rights Coordinator at 843-986-2211