



Council

Joe DeVito
Mayor

Jerry Ashmore
Mayor Pro Tempore

Mary Beth Heyward
Darryl Owens
Kevin Phillips

Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Operations

Linda Bridges
Planning

**Minutes
Council Meeting
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

March 11, 2020

Members Present: Mayor Joe DeVito, Council Members Jerry Ashmore, Mary Beth Heyward, Darryl Owens and Kevin Phillips

Staff Present: Town Manager Van Willis, Police Major Ron Wekenmann, Fire Chief Reece Bertholf, Fire Deputy Chief and Municipal Clerk Brooke Plank-Buccola

I. PLEDGE OF ALLEGIANCE

Mayor DeVito called the Council Meeting to order at 6:37 PM and led the pledge of allegiance.

II. INVOCATION

Council Member Ashmore offered the invocation and a moment of silence for the passing Mr. Pete Richards.

III. APPROVAL OF MINUTES:

- A. Minutes from the Special Meeting of February 6, 2020**
- B. Minutes from the Council Workshop of February 6, 2020**
- C. Minutes from the Public Hearing of February 12, 2020**
- D. Minutes from the Regular Council Meeting of February 12, 2020.**

Council Member Owens made a motion to approve the minutes from the Special Meeting of February 6, 2020, the Council Workshop of February 6, 2020, the Public Hearing of February 12, 2020, and the Regular Council Meeting of February 12, 2020.

Council Member Heyward seconded the motion. The motion carried by unanimous vote.

IV. PROCLAMATION

A. 2020 Disabilities Awareness Month – William Love

Mayor DeVito asked Mr. Love to step forward for the reading and presentation of the proclamation.

V. COUNCIL BRIEFING

The \$160,000 that was earmarked for the engineering of the Spanish Moss Trail crossing on Ribaut Road had a slight hang up at the last County Council Meeting.

Toole Design is scheduled to attend the Town's April 1st meeting to present their study findings. They will go over their results and take comment from council and public.

The Town will need to get a project submitted soon for this next Community Development Block Grant funding cycle. This year's Retreat indicated that Town Council still wants to expand sewer within the community. Staff will submit a street scape improvement project during the CDBG fall cycle.

A quote was received for the road behind the fire and police department. Patching it would be \$3400, and a repair would be \$15,000 to \$16,000.

VI. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on non-agenda items. Each speaker will be limited to two minutes

No public comments were made at this time.

VII. FIRST READING:

A. Ordinance 2020-2. Adopting Fire Department Capital Improvement Plan

- **At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes**

Chief Bertholf explained to Council that this endeavor has ongoing for over 18 months. The metro planning commission was tasked to take on a fire impact fee study and

approval of capital improvement plan. They have done this and have forwarded it to Council for approval. The total value of the capital improvement plan project is \$16,065,000. There are two decision points in the next ordinance, 2020-3, for the fire impact fee: 1) "affordable housing" would be exempt from the impact fee, but it must stay affordable housing for 6 years or whatever length council wants to set and 2) the effective date of January 1, 2021 or what council chooses. Council Member Heyward made a motion to approve the first reading of ordinance 2020-2. Council Member Ashmore seconded the motion. The motion carried by unanimous vote.

B. Ordinance 2020-3. Adopting the Development Impact Fee for Fire Services

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Council Member Phillips would like to discuss this ordinance further at the next council workshop. Council Member Ashmore made a motion to approve the first reading of ordinance 2020-3. Council Member Heyward seconded the motion. The motion carried by unanimous vote.

C. Ordinance 2020-4. An ordinance annexing to the Town of Port Royal approximately 0.263 acres of real estate located in Beaufort County described as Beaufort County tax district 100, map 28, parcel 102E (located at 586 Robert Smalls Pkwy) (Annexation)

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This is an ordinance requesting the annexation of property on Robert Small Parkway. The request has gone before the metro planning commission, and they have recommended the annexation. This property meets the growth boundaries for the Town and the comprehensive plan. Council Member Ashmore made a motion to approve the first reading of ordinance 2020-4. Council Member Heyward seconded the motion. The motion carried by unanimous vote.

D. Ordinance 2020-5. An ordinance to zone approximately 0.263 acres of real estate located in Beaufort County tax district 100, map 23, parcel 102E in Beaufort County South Carolina to be zoned as T4NC Open (Zoning)

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This is an ordinance designating the zoning of the property being annexed in ordinance 2020-4. The Metro Planning Commission has recommended the zoning. This is within compliance of the future land use map. Council Member Owens made a motion to approve the first reading of ordinance 2020-5. Council Member Phillips seconded the motion. The motion carried by unanimous vote.

E. Ordinance 2020-6. An ordinance to authorize the Town Manager to convey excess real property to facilitate construction of sidewalks within the Town described as Beaufort County tax district 110, map 10, parcel 150 & 325 (approximately 100 ft. on 13th Street) (Sidewalk construction)

- **At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes**

This is an ordinance authorizing the Town Manager to convey excess real property to facilitate construction of sidewalk along 13th Street. Council Member Ashmore made a motion to approve ordinance 2020-6. Council Member Owens seconded the motion. The motion carried by unanimous vote.

F. Ordinance 2020-7. An ordinance to authorize the Town Manager to convey excess real property to facilitate construction of sidewalks within the Town described as Beaufort County tax district 110, map 10, parcel 98A (approximately 108ft. on Columbia Avenue) (Sidewalk construction)

- **At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes**

This is an ordinance authorizing the Town Manager to convey excess real property to facilitate construction of sidewalk along Columbia Avenue. Council Member Owens made a motion to approve ordinance 2020-7. Council Member Ashmore seconded the motion. The motion carried by unanimous vote.

VIII. COUNCIL'S ACTION:

A. Appointments

i. Metro Planning Commission – 1 reappointment

Council Member Owens made a motion to approve the reappointment of Ms. Judy Alling to the Metro Planning Commission. Council Member Heyward seconded the motion. The motion carried by unanimous vote.

ii. Parks and Recreation Commission – 1 reappointment

Council Member Heyward made a motion to approve the reappointment of Mr. Greg Shelton to the Parks and Recreation Commission. Council Member Phillips seconded the motion. The motion carried by unanimous vote.

iii. Redevelopment Commission – 1 reappointment

Council Member Owens made a motion to approve the reappointment of Ms. Virginia Eads to the Redevelopment Commission. Council Member Heyward seconded the motion. The motion carried by unanimous vote.

iv. Design Review Board – 1 appointment

Mr. Thomas Rhodes volunteered to serve on the Design Review Board. He is a registered architect and would be filling the seat as a professional. Council Member Heyward made a motion to approve the appointment of Mr. Rhodes. Council Member Phillips seconded the motion. The motion carried four votes in favor (Mayor DeVito, Council Member Heyward, Owens and Phillips) and one opposed (Council Member Ashmore).

B. Approval of Contract to do work at Cypress Wetlands

Earlier in the year the Town put the Cypress Wetlands project out for bid, and only one bid came back much higher than expected. Mr. Willis asked Mr. Maglione and Folkland to revise the scope of work. Due to the change in work scope, the Town will be able to fund the project by using the stormwater utility fund. The work would not begin until after the bird birthday. Council Member Owens made a motion to approve the contract for the Cypress Wetlands. Council Member Ashmore seconded the motion. The motion carried by unanimous vote.

IX. IMPORTANT INFORMATION AND DATES:

- A. Monday, March 16, 2020, 5:00pm Metro Planning Commission at City of Beaufort**
- B. Tuesday, March 17, 2020, 4:30pm Redevelopment Commission**
- C. Tuesday, March 17, 2020, 5:30pm Design Review Board**
- D. Saturday, March 29, Bridges Shrimp and Grits Block Party**

The Historic Port Royal Foundation will be holding their oyster roast this Saturday 4-7pm at the Live Oak Park. The Friends of Fort Fremont will have an oyster roast this Friday.

Ms. Shirley Heyward wondered if the Town could apply for a grant to assist the wetlands on Waddell Road. The area that she speaks of is in the City of Beaufort. She would like to see the sidewalk finished on Waddell Rd or have a crossing to connect the sidewalks.

X. COUNCIL'S COMMENTS:

Council Member Ashmore invited everyone in attendance to stay afterward for the Town's celebration of 146 years of incorporation.

Council Member Owens noticed that the public is still having problems with the parallel parking area at the Sands. He also wanted to know the status of the fish scaling signs. Mr. Willis said that they are being worked on.

Council Member Heyward is concerned with the traffic and parking during the Beaufort Charities oyster roast.

XI. PUBLIC COMMENTS:

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No public comment was made at this time.

XII. ADJOURNMENT

Council Member Owens made a motion to adjourn the Council Meeting. Council Member Heyward seconded the motion. The Council Meeting adjourned at 7:18PM.

Respectfully submitted,



Brooke Plank-Buccola
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the meeting was posted on the Town bulletin board two weeks prior to the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the meeting.

The Town of Port Royal does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services, or activities. Qualified individuals who need accessible communication aids and services or other accommodations to participate in programs and activities are invited to make your needs and preferences known to the 504/ADA coordinator. If at all possible, please give us at least a three to five day advance notice so we can adequately meet your needs. 504/ADA coordinator at 843-986-2245