



Council

Joe DeVito
Mayor

Jerry Ashmore
Mayor Pro Tempore

Mary Beth Heyward
Darryl Owens
Kevin Phillips

Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Operations

Linda Bridges
Planning

**Minutes
Council Meeting
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

February 12, 2020

Members Present: Mayor Joe DeVito, Council Members Mary Beth Heyward, Darryl Owens and Kevin Phillips

Members Absent: Council Member Jerry Ashmore

Staff Present: Town Manager Van Willis, Town Planner Linda Bridges, Fire Chief Reece Bertholf, Police Major Ron Wekenmann and Municipal Clerk Brooke Plank-Buccola

I. PLEDGE OF ALLEGIANCE

Mayor DeVito called the Council Meeting to order at 6:43 PM and Council Member Phillips led the pledge of allegiance.

II. INVOCATION

Council Member Owens offered the invocation.

III. APPROVAL OF MINUTES:

- A. Minutes from the Public Hearing of January 2, 2020**
- B. Minutes from the Council Workshop of January 2, 2020**
- C. Minutes from the Special Meeting of January 8, 2020**
- D. Minutes from the Regular Council Meeting of January 8, 2020.**

Council Member Owens made a motion to approve the minutes from the Public Hearing of January 2, 2020, the Council Workshop of January 2, 2020, the Special Meeting of January 8, 2020 and the Regular Council Meeting of January 8, 2020. Council Member Heyward seconded the motion. The motion carried by unanimous vote.

IV. PRESENTATION

A. Keep Beaufort County Beautiful – Ms. Kat Bray

Ms. Bray is stepping down from her two-year position on the Keep Beaufort County Beautiful board. She was proud to announce that the Beaufort County Adopt-A-Highway program has ranked #1 in new groups, #1 in total volunteers, #2 in litter pickups, #2 for pounds collected, #6 total groups and #6 in miles adopted. Ms. Bray has joined the board for the Friends of the Cypress Wetlands.

V. COUNCIL BRIEFING

Mr. Willis introduced Mr. Sean Taylor, Senior Chief Archaeologist for the Department of Natural Resources, who has been working at Fort Frederick. Fort Frederick is three acres of land DNR acquired from the Naval Hospital. Prior to 9/11/11, there was a boat landing on this property. In 2013, Beaufort County purchased a piece of property adjacent to Fort Frederick that would supply a public access road once constructed. DNR began their archeological study of the property in 2015.

VI. PUBLIC COMMENTS:

At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes

Ms. Emily Upperman, a representative of the Shed's pickleball group, is concerned with where they will play once the Shed is sold. Council Member Phillips and Mr. Willis met with Talbot Tennis about potentially resurfacing the tennis courts by the Port Royal Elementary School. Town Council and Staff are looking into options to accommodate the organization. Council Member Owens met with the YMCA and discussed an option for pickleball to be held there. Ms. Upperman indicated that the group is interested in having courts that are open to the public and not involved with memberships. She did say this could be a place for them to play while they wait to find a new home/location.

Mr. Nicholas Mayrand is President of the Jaycees Lowcountry Junior Chamber, an organization for young professionals. He wanted to introduce himself to Council and offer his assistance for projects, clean up or man power.

VII. SECOND READING:

- A. **Ordinance 2019-20. An ordinance to amend Chapter 4, "Buildings and Building Regulations", Section 4-1, "Adoption of Codes by Reference" of the code of ordinances of the Town of Port Royal South Carolina to**

adopt the International Building Codes with South Carolina Build Code modifications. (Modification to the Building Code)

i. At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes

Council Member Owens made a motion to approve Ordinance 2019-20. Council Member Heyward seconded the motion. The motion carried by unanimous vote.

VIII. FIRST READING:

A. Ordinance 2020-1. An ordinance authorizing the execution and sale of real estate owned by the Town of Port Royal, South Carolina. (Sale of the Shed)

i. At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes

Council Member Owens made a motion to approve the first reading of Ordinance 2020-1. Council Member seconded the motion. The motion carried by unanimous vote.

Mayor DeVito realized the council briefing was not completed and asked Mr. Willis if there was anything further to report.

The Waddell Road project is progressing well. Most paving work has been completed, though the landscaping and striping remains unfinished.

The Town's lawyer and Department of Navy have made some headway with a resolution on the Old Shell Road right of way.

The Gullah monument is being rebuilt. The plaque was taken to Pender Brothers for work so it can be properly secured to the tabby structure.

IX. COUNCIL'S ACTION:

A. Memorandum of Understanding between Beaufort County School District and the Port Royal Police Department

i. At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes

This is the formalization of a Resource Officer between the Port Royal Police Department and the Beaufort County School District for the Port Royal Elementary School. Council Member Owens moved to approve the Memorandum of Understanding between Beaufort County School District and the Port Royal Police Department. Council Member Heyward seconded the motion. The motion carried by unanimous vote.

B. Selection of Technical Review Board for Comprehensive Plan

i. At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes

Council Member Owens move to approve Judy Alling, Bernadette Clayton, Shawn Hill, Joe Lee and David Strange to the Technical Review Board for the Comprehensive Plan. Council Member Heyward seconded the motion. The motion carried by unanimous vote.

C. Designee for the Economic Development Board

i. At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on agenda items. Each speaker will be limited to two minutes

Mayor DeVito and Council Member Phillips agreed that they would both like to discuss this at the Retreat so they will have a full list of boards/commissions on which Council Members are being asked to be serve. This will also identify who is already signed up for which. Council Member Owens made a motion to table this discussion until after the retreat. Council Member Heyward seconded the motion. The motion carried by unanimous vote.

X. IMPORTANT INFORMATION AND DATES:

- A. Tuesday, February 11, 2020, 5:30pm Parks and Recreation Commission**
- B. Tuesday, February 18, 2020, 4:30pm Redevelopment Commission**
- C. Saturday, February 29, 2020, 8:30am Council Retreat at the Port Royal Police Department Training Room, 1648 Paris Avenue**

XI. COUNCIL'S COMMENTS:

Council Member Phillips announced that the Junior Service League of Beaufort will be having their Prom Boutique at the YMCA on March 7th. Dresses donated to this event help young ladies who cannot afford dresses for their upcoming prom.

Council Member Heyward has spoken with Fishcamp, and they have agreed to host the next Wednesday morning coffee to discuss the traffic and trash issues.

XII. PUBLIC COMMENTS:


At this time, the Mayor will recognize members of the audience who have submitted speaker forms to address the Council on non-agenda items. Each speaker will be limited to two minutes.

Ms. Rikki Parker announced that she will no longer be working with the Conservation League, but has really enjoyed working with the Town of Port Royal.

XIII. ADJOURNMENT

Council Member Owens made a motion to adjourn the Council Meeting. Council Member Heyward seconded the motion. The Council Meeting adjourned at 7:30PM.

Respectfully submitted,


Brooke Plank-Buccola
Municipal Clerk

In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, notification of the meeting was posted on the Town bulletin board two weeks prior to the meeting. A copy of the agenda was given to the local news media and posted at the meeting location twenty-four hours prior to the meeting.

The Town of Port Royal does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services, or activities. Qualified individuals who need accessible communication aids and services or other accommodations to participate in programs and activities are invited to make your needs and preferences known to the 504/ADA coordinator. If at all possible, please give us at least a three to five day advance notice so we can adequately meet your needs. 504/ADA coordinator at 843-986-2245