



Council

Joe DeVito
Mayor

Darryl Owens
Mayor Pro Tempore

Mary Beth Heyward
Jerry Ashmore
Kevin Phillips

Van Willis
Town Manager

T. Alan Beach
Chief of Police

Jeffrey S. Coppinger
Operations

Noah Krepps
Planning

**Minutes
Council Workshop
Yvonne C. Butler Council Chambers, 700 Paris Avenue**

March 2, 2022

Members Present: Mayor Joe DeVito, Council Members Mary Beth Heyward and Kevin Phillips

Members Absent: Council Members Darryl Owens and Jerry Ashmore

Staff Present: Town Manager Van Willis, Planning Administrator Noah Krepps, Fire Chief Alan Beach, Director of Administrative Services Brooke Plank-Buccola, and Municipal Clerk Kadeeyshja Butler.

I. CALL TO ORDER

Mayor DeVito called the Council Workshop to order at 6:31PM.

II. COUNCIL BRIEFING

Safe Harbor is still moving forward with the floating dock fabrication operation. Town Manager, Van Willis requested that Safe Harbor have a representative to brief council on any progress and development of the dock.

The Ribaut Road Corridor study is being finalized with hopes to present the final product to the steering committee sometime near the end of April or mid-May.

The Sands Beach's RFP is being put together for completion as soon as possible.

All municipal town managers met with the county for the discussion of modifications to the impact fee list. Town Manager, Van Willis stressed the importance of Spine Road and intersection improvements.

Dean Moss was appointed as the chair for the Capital Project Sales Tax. Identification of the length of collections are being attempted and could take several years with various projects in mind. The focus is on the roads, bridges, and sidewalks. As discussed at the retreat, the Town has prioritized the Spine Road and intersection improvements, and the connection between West Vine and Ribaut Road.

After Dean Moss flagged the potential easement for the temporary path of the Spanish Moss Trail, Town Manager and Whit Suber took a walk down the trail to conclude that it was acceptable to Safe Harbor. A document for the easement which includes the path and shoulder placed on either side will be drafted.

Town Manager, Van Willis provided documents to council that included the status of the delivery of shrimp boats to their respective owners. The maritime lawyer is still making progress and will be sure to include council on updates.

The Town will intend to include the sidewalk construction in the potential general obligation borrowing and will keep adding updates to the list.

Approval has been made to move forward with the CDBG projects. Due to a recent sale at the Preserve Apartments, the town is experiencing trouble trying to identify a responsible party to sign the easement document which would allow the Narcissus/Royal Palm project to connect to lines that exit the apartment complex.

The Town Manager and Michael Klink met with Dominion to discuss lighting options for the Paris Avenue Project, cost estimates are being put together that will be included in the future bid package.

Council received a presentation from the Town Manager regarding the Port TIF to the school district. The underwriting and planning of the general obligation borrowing is in the process with the help of Compass.

Public Works Director, Jeff has been painting stop lines and will soon be installing three additional speed bumps. Traffic count and speed information study is being conducted on West Paris Avenue for additional potential traffic calming.

Council has directed Town Staff to move forward with the event for a soft opening of the Porter's Chapel.

The Town Manager received a response from Megan Grooves with SCDOT about surveying errors still being resolved.

The Town has examined the PD, streets, and sanitation needs that were addressed at the retreat. The Port Royal Police department identified four available trucks, with one available for streets. Vehicles have been secured below state contract price with funds available from the Town. This may cause a mitigation in the impact for the next year budget of vehicle leasing and/or purchasing, and result in a positive impact for the Town's upcoming year anticipated millage rate.

The Town received some assistance from Millennium to finalize the hydrograph projections for capacity, and it will be ready for expedition.

Council received reports generated relative to Port Royal's commercial property and real-time sales. This data will give the Town expectations with the help of Arnett Muldrow for future development and commercial sectors underserving the Town's population.

III. REVIEW AGENDA FOR THE MARCH 9, 2022 COUNCIL MEETING

Council reviewed the proposed council meeting agenda.

IV. IMPORTANT DATES AND INFORMATION:

- A. Friday, March 4, 2022, at 6PM to 9PM, Beaufort Charities Sponsorship at Live Oak Park.**
- B. Saturday, March 5, 2022, at 8AM to 11AM, Lowcountry Habitat 5K Woman's Wellness Run, at Live Oak Park.**
- C. Saturday, March 5, 2022, at 1PM to 10PM, Beaufort Charities Oyster Roast at Live Oak Park.**
- D. Wednesday, March 9, 2022, at 6:30PM, Public Hearing.**
- E. Wednesday, March 9, 2022, immediately following the Public Hearing will be the Regular Council Meeting.**

V. ADJOURNMENT

The council workshop adjourned at 6:55PM.

Respectfully submitted,



Kadeeyshja Butler
Municipal Clerk

THE TOWN OF PORT ROYAL DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY IN THE ADMISSION TO, ACCESS TO, OR OPERATIONS OF PROGRAMS, SERVICES, OR ACTIVITIES. QUALIFIED INDIVIDUALS WHO NEED ACCESSIBLE COMMUNICATION AIDS AND SERVICES OR OTHER ACCOMMODATIONS TO PARTICIPATE IN PROGRAMS AND ACTIVITIES ARE INVITED TO MAKE YOUR NEEDS AND PREFERENCES KNOWN TO THE 504/ADA COORDINATOR. IF AT ALL POSSIBLE, PLEASE GIVE US AT LEAST A THREE TO FIVE DAY ADVANCE NOTICE SO WE CAN ADEQUATELY MEET YOUR NEEDS. 504/ADA REQUEST – 986-2245