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**Short-term Rental Taskforce Meeting
Port Royal Town Hall, 700 Paris Avenue**

July 18, 2024

Short-term Rental Taskforce Members: David Fletcher, Wendy Zara, Debbie Ball, and Barbara Berry

Absent: Megan LaFountain

In attendance: Planning Director Noah Krepps, Business License Administrator Amber Hewitt and Town Clerk Lisa Graham

The meeting was called to order at 4:01 PM.

The minutes from the July 11, 2024 meeting were approved.

The Taskforce Members were anticipating the updated short-term rental figures. It was clarified that the Deckard/Rentalscape software utilized for monitoring licensed and unlicensed short-term rentals has notable flaws.

They thoroughly reviewed the Short-term Business License process with Business License Administrator Amber Hewitt which includes requirements for a safety inspection, safety inspection checklist, residential building permit application, Beaufort County affidavit for business personal property tax, standardized business license application, short-term rental agreement, local accommodation fee, and HOA compliance form.

They reviewed the 2019 draft ordinance, focusing on allowable rental limits for single-family homes and accessory dwellings. They agreed that adherence to HOA compliance forms would guide regulations in neighborhoods with such restrictions. Additionally, they recognized the need for further examination of short-term boat rentals due to safety concerns and jurisdictional considerations.

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A significant portion of the discussion centered around the idea of implementing caps on short-term rentals. They referenced articles from other areas of the state where such caps affected property values, while also considering perspectives that not implementing caps could impact access to affordable housing.

The meeting adjourned at 5:00 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Lisa Graham', with a long horizontal flourish extending to the right.

Lisa Graham
Town Clerk

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