



Building Department  
700 Paris Avenue  
Port Royal, SC 29935  
(843) 986-2219  
permits@portroyal.org  
www.portroyal.org

## MOBILE HOME AUTHORIZATION

Applicant/Owner	
Full Name:	
Phone:	
Proposed Address For Mobile Home:	
Email:	
Do Not Write Below This Line	
Parcel ID (PIN):	Zoning District:
<i>I CERTIFY THAT THE ABOVE PARCEL IS LOCATED IN A ZONE THAT PERMITS MOBILE HOMES</i>	
Signature:	Date: <i>(Expires 6 Months After Issue)</i>



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## Requirements To Add A Mobile Home

### Placing a Mobile Home on an Individual Lot in Port Royal

- Obtain a Town of Port Royal Mobile Home Authorization form from the Town's Planning and Zoning office. **Only double wide mobile homes are permitted (minimum 22' wide and 800 sq. ft. in area).**
- Take the completed form and mobile home title work to Beaufort County Building Codes (100 Ribaut Rd., 2nd Floor) to obtain a Mobile Home Moving Permit, a County Tax Sticker and an Impact Fee Waiver (as applicable).
- Provide the Town of Port Royal the items obtained from Beaufort County and the following:
  - Completed Town of Port Royal Building Permit Application
  - A Plat of the property. This can be obtained from a surveyor.
  - If in Flood Zone "A", a Flood Elevation Certificate is required. This can be provided by a surveyor.
  - A construction drawing of the Foundation and Front Porch plans
- Homes must be placed on a permanent foundation (18" ground floor finish level).
- Mobile Homes must have a front porch with a roof. Size options are 5x5 (minimum) or 8x10.
- Contractors and Subcontractors must have State Licenses and Port Royal Business Licenses.

Pursuant to Section 6-29-1145 of the South Carolina Code of Laws, is this tract or parcel restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the activity described in this application? \_\_\_ Yes \_\_\_ No

I hereby acknowledge by my signature below that the foregoing application is complete and accurate and that I am the owner of the subject property. As applicable, I authorize the subject property to be posted and inspected.

**Property Owner Signature:**

**Date:**

**Applicant Signature (if different than owner):**

**Date:**